2nd Meeting of the 48th SRC

7:00 pm, Sunday, September 26, 2021

Via Zoom (Online)

**Attendance Record**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Position | Name | Present | Regrets | Absent |
| President | Tyler MaGee | X |  |  |
| Vice President Administration | Alex Nguyen | X |  |  |
| Vice President Education | Sydona Chandon | X |  |  |
| Vice President Student Life | Victoria Young | X |  |  |
| Off-Campus Representative | Carol Alvarez | X |  |  |
| Off-Campus Representative  | Gregory Robinson |  | X |  |
| Off-Campus Representative | Lindsey Graham |  | X |  |
| Social Inclusion Representative | Manvi Walter |  |  | X |
| Indigenous Representative | Stevie DeMerchant | X |  |  |
| Member at Large Representative | Julia Evans |  |  | X |
| Grad Class President | Tory Desroche | X |  |  |

**Staff Present:** Kryssonia Wedderbum (Chair), Minahil Fatima (Recording Secretary)

**AQ Representatives:** N/A

**Guests Present:** N/A

**Call to Order and Quorum Call**

Meeting was called to order by Kryssonia Wedderbum at 7:04 pm.

Quorum is met with 6 voting members present.

## **Approval of Agenda**

The agenda was presented to council.

It was moved by Tyler M to approve agenda.

Seconded by Alex N.

The agenda was approved.

## **Approval of the Minutes from the 13th Meeting**

## Tyler: Yeah. So, the previous minutes I don't believe have been sent out. This was because of a technical error that happened with my desktop computer, which is why I'm on my laptop now. I did not have enough cloud storage to be able to save the recordings. So, we lost that. So, the alternative that we have gone through since there was no voting that was done it was just discussions was the four executives have submitted our reports from that meeting, as we were the four who gave reports. And we also gave recaps of the discussions. So those will be available on our website, following our next meeting, where we will approve the minutes for this meeting. And, and that report when they're ready. So that's just a little update for everybody there. So, we're on my computer now. And we have a USB. So hopefully the technical issue has been resolved.

## Minahil: Yes, all of you will get the minutes tonight. Hopefully, they’ll be done. I just need to know the names and you will get them and we can approve them at the next meeting.

## **Executive Reports**

**2.1 President’s Report – Tyler MaGee**

Hello, everybody. Thank you all for joining us again on a Sunday. It's good to see everybody's face. I hope you all had a very good week, and are getting ready for another, hopefully good one, slightly less busy for everybody. So, this past week, Monday, I had a meeting with a 203 center, I'm currently acting as STUSU’s representative for the 203. The goal, the intention is that in the future, when we have the sexuality and gender diversity position filled, that that role will take on the liaison for the 203 center. But as that position is currently vacant, I have taken on that responsibility for now. So, with the 203, we're just discussing some events we want to do and then potentially we are talking a little bit about like some higher end stuff and getting some volunteer planning going forward. So that's pretty exciting. Also, I unfortunately missed the election viewing party that happened on Monday. I was not feeling well, so I didn't get to go. But I did hear some rave reviews from students. They all enjoyed it. So that was really good to hear. On Tuesday, I again just finalized some details with the bus pass, and I had a brief meeting with Jeffrey Carlton STU’s Vice President Communications, just to touch base and debrief on the candidates debate that we had the previous week. Ashlyn Henry was also present at that meeting. I really love talking to the communication staff. They're lovely and if you're ever running an event and you need a little bit of aid and promotion, everything Ashlyn and Jeffrey are always happy to chat with students. So, if you ever need a hand promoting an event, you have us, but you also have them as well. So that's pretty cool. On Wednesday, I basically just answered a bunch of student emails because I was a little bit behind on those. So, the general student inquiries, Welcome Week kit stuff for everybody so that everybody knows, because of Friday's events with the closure of campus, we kind of had to move around the way that we were giving out Welcome Week kits, and then some students that may have missed that time as well. So going forward, if there are any first years who have not received their Welcome Week kits, and they reach out to any of you please send them to or forward those emails to me and send first year students to me as well. And we will set up individual meeting times throughout the week that work with our schedules just so we can deliver them they get those kits to all of those students. I also have been tying up some loose ends on Welcome Week. So basically, just coming forward with or ensuring that all of our invoices are paid and have been received and going through the final like budget update stuff with them and debriefing with our Welcome Week Chair, whose contract is now complete. So, we were talking a little bit about transitionary stuff and putting together something for the volunteers of Welcome Week. So, keep an eye out for that if you were a volunteer. On Thursday, I held my office hours, they are again 2 to 3 in the JDH Help Desk. I had four students come to chat about various things. And it was awesome. I love having that office hour time. Friday, we had, well there was an NBSA meeting. But I left that to Sydona to be the STUSU’s voice during that NBSA meeting as we had a candidate interview for our position of CRO. So, the hiring committee was happening at the same time as the NBSA. So, I went on the hiring committee and we just kind of divided that work up. And then also on Friday, we did a little bit of prep work for an event that is going to be happening in the future. I'm not going to spoil it and give it away yet. But it is a collaborative thing that the 203 is looking at putting on in regard to it's like a Pride-y type event. So, I'm looking forward to that. But the date hasn't been set. And again, as part of the liaison stuff that we're doing at the moment, they have mentioned that. And then I had a meeting with the Reconciliation committee, the Senate committee. There is an offshoot working group of that, like other members of that committee that's looking at putting together an Indigenous Film Festival. And I'm part of the working group as well as the senate committee. So, the working group had a meeting on Friday. And we basically put an action plan together about how we were going to proceed. And I reached out and we'll be booking Kinsella Auditorium for the dates that we've identified. I will get back to you when the senate committee has officially voted in favor of this, which will most likely be next Thursday. So that was really fun. And I'm really looking forward to that one. And then I also accepted an invitation to sit on a reconciliation panel, which will be happening this coming Wednesday. So that's what my week looks like last week.

**4.2 Vice-President of Administration’s Report – Alex Nguyen**

Hi everyone. I hope you had a great week, great weekend. I'm gonna start my report. So, on Monday, I schedule interviews for CRO candidates. And I also received budget update from Tina, our General Manager, which I will be presenting to the SRC later on. I put out graphics for the call of volunteers for committees, and I follow up with Natalia from the International Office for our Campus Trust info sessions, which has been delayed due to the fact that we have a lot of major events coming up the same week. And on Tuesday, I respond to various club and societies emails. I had a meeting with Tyler to go through with all the events and elections and related matters. I also had a meeting with Bertha Communications Renato to go through our upcoming events schedule and prepare for the by-elections. The HR committee interviewed one of the candidates for the CRO position. I also sent out emails to Global Studies, or reminders of the training on Saturday as well as to our speakers for confirmations. And later in the day, I had my office hours at JDH from 3pm to 4pm. On Wednesday, I answered emails from students regarding Campus Trust and opt out. The HR committee met with one of the applicants for the CRO position. On Thursday I finalized the presentation for clubs and societies executive training and have the director communications put our pick for the final reminder of illustrations. I prepared the SEC agenda items and executive team had our second meeting that following evening. On Friday, I finalized the by-elections timetable and had a meeting with the director of communications to go through all the dates and time of elections. The HR committee deliberated and decided to move forward with one of the three candidates for the CRO position and finally I answered various emails from the Women’s Centre and students regarding clubs and societies fair and general inquiries. On Saturday, I hosted the clubs and society's executive training, which was a success thanks to our speakers and attendees. And later on, I joined the Shinerama team with the first-year students and moved to designated site to collect donations. That will be the end of my report.

Ty: Yeah, I totally forgot. I also helped out with the clubs and societies fair, Alex invited me to do some of the speaking and I was also present for Shinerama. Victoria and I went around and visited all the sites. So, I just totally forgot those things.

**4.3 Vice President of Education’s Report – Sydona Chandon**

Hi, everyone. Happy Sunday. I hope you're having a peaceful evening. I'll go into my report now. on a Monday I sat in on a BIPOC mental health meeting along with Leanne Hudson and Wendy Matthews to help plan for the months to come. We decided on keeping the group as a support group that will continue to be an ear for students throughout the year. I was also a part of the foundation of these meetings prior to becoming VP Education. And I decided to continue to maintain my presence as it ties in with my role, while ensuring there is a safe space for students on campus. Monday was also election day. So, I also hosted the election viewing party which was very productive. On Tuesday, I submitted our SRC’s bi-weekly report to the New Brunswick Student Alliance and also attended an interview with our HR Committee for the CRO position. On a Wednesday, I answered emails from students relating to the committee's I chair. I mostly had questions about sustainability and environmental and awareness committee. So please feel free to encourage students who are interested in academic advisory and external affairs to reach out. On Thursday afternoon, I attended a national advocacy meeting with CASA. Here we discussed Get Out the Vote and how it went on all campuses. I also had a meeting with each executive member on Thursday as well. On Friday, I attended a bi-weekly board meeting with the NBSA, here we discussed policies that the affordability committee worked on and also accessibility on education, two policies were passed on tuition and funding and two policies were tabled on international students and experiential learning. That will be the end of my report. Thank you.

**4.3 Vice President of Student Life’s Report – Victoria Young**

Hi, everyone, hope you had a great week. So, I'll just go through my report. On Monday, I put together the prizes for the runner ups of the STUgenda art contest. Most of this just consisted of STUSU swag, and a lot of really fun things. So, I put those together and put each of the winners’ names on the bags. And then I emailed each of the winners to tell them that their prize was then available at the help desk. I also took a picture of the prizes and put them in the Help Desk Facebook group, so that our volunteers were aware when the students came to pick up their prizes. I also answered a few emails about someone having bus pass difficulty. And I also picked up some candy and snacks for the election results viewing party and of course, attended the election results viewing party, which was great, thank you to Sydona for that. And then on Tuesday, I just answered a few Community Foods Mart order emails, and recorded them on a chart that I have on my computer. I just put their name and their payment, if their payment has been received or not, and how many Community Foods Mart bags they wanted. And then on Wednesday, I confirmed with our shine sites from what our old shine day was going to be. So, the sites that were going to be available that day, I just filmed them and made sure that they were available for a rescheduled day. I also reached out to jack.org about joining their Atlantic jack summit, which would be in November. So, I just emailed them and told them that I would really love to be there to represent St Thomas, and to maybe take some of their ideas and bring them to St. Thomas University. So, I received an email back from them. And they were really excited to hear from STUSU which was really, really positive. And I'm really excited for that. And then on Thursday, I answered an email about fundraising for a club on campus. And then I spoke to Tina about an update for the payments for the STUgendas. And then on Friday, I did a bunch of Shinerama stuff because our rescheduled shine day was on Saturday. So, on Friday, I sent in our insurance forms for shine day. So, for all the shine sites, I sent them into Atlantic shine. And then I put the leaders with the sites. So just assign them to the sites that they would be bringing their first years to. And then I made a graphic and posted the graphic for shine day so that students could know that it was happening and nowhere to come. And then on Saturday, of course it was shine day, which was really exciting. I was really excited to have that happen after it was cancelled. And it was pretty successful considering that there was a little bit of a lower turnout because it was later on in the month. And there was a little bit of like not great weather. But nonetheless it was a lot of fun. And we were pretty successful. So then after shine day, I stayed back with our VP Admin Alex and counted all the money and cleaned up all the supplies. And then I responded to an email from Spin Co about a promotional opportunity on campus for student wellness that we're maybe looking at. And then today I just spoke to Valeria briefly, our Activities and Events Coordinator just about setting up the committee for this year, which we're really, really excited about. And then I made the Facebook groups for the mental health committee as well as the sexual violence prevention committee. So that's about it for this week.

## **Employee Updates**

No employee report available.

## **Representative Reports**

**5.1 Indigenous Student Representative (Stevie D.)**

So, this week has pretty much been preparation for this upcoming holiday. At the beginning of the week, I pretty much began by answering questions about this upcoming holiday and I was also was asked to sit on the student panel for Orange Shirt Day. On Friday, I met with the Reconciliation Committee, and we began planning an information booth for the 29th and we spoke about a name change. This committee well used to be called Indigenous Students Reconciliation Committee. But as a group, they decided that it would be better idea to change it to St. Thomas Students Reconciliation Committee just to have more inclusion and welcoming, because in the past, they've stated that there's been questions about if it's only for Indigenous students or not. So, we're hoping with this name change that it's more welcoming. I began speaking to students about questions they would want to hear on the panel. And we begin preparing for the information booths. We're pretty much just making poster boards for the 29th. And we're going to be talking about what truth and reconciliation is, what reconciliation means to us on campus. The Reconciliation Committee wants to put their committee out when we're doing this information booth. And I've also made a couple of graphics to post for this upcoming week. That's pretty much it.

**5.2 Grad Class President (Tory D.)**

I just want to say that I finished the clothing order for the grad class. And we're working with the STU Mental Health Society for a haunted hallway for Halloween.

Victoria: What is the haunted hallway? That sounds fun!

Tory: Well, it's going to hopefully be somewhere, like, a long hallway. And then we're going to try to get different rooms sectioned off to do like different themes. So, we were thinking of like a surgeon room, and, like, what's it called when there's zombies? Apocalypse, something like that. And then we're going to sell cupcakes and candy apples and stuff like that. And then hopefully, we were trying to see if we could do like, it'd be like $2 to get in or you would donate a non-perishable food item for the STU Food Bank.

## **7. New Business**

**7.1. Budget Update**

Alex: So, this is the operating budget for the year. And the budget updates are presented to the SRC monthly. So, this will be our first budget update of the month and of the SRC as well. So, the first part would be fees and revenues and move on to our expenditures. There's a couple of changes in two lines, the capital expenditures, and the office supplies. Yeah, and for communications as well. There are two new lines that we made for this year, the student reserve line, as well as the operations reserve line. Emergency bursaries are from the committee run by the VPSL and Tyler as well as Tina, our General Managers. And the two negative lines that you see are because we’re still waiting to hear back from our sponsors. So, there will be STUgenda line as well as the Welcome Week line. Club and societies, we passed a few applications from during the summer so that explains the deductions from the clubs and societies line and Theater St. Thomas. And for CASA, we pay mentorship fees every year, there's two separate payments, we pay the first one for each of the organizations. No, we just do a reserve that we pass for the broadcasts. And that will be it. And if you any questions not just regarding the budget but also about what it means and what each line is, feel free to send me an email.

**7.2. By-election**

Alex: So, based on our Constitution, we are going to have two elections. One would be the Fall By-elections, which have to be on the second Friday of October, which would fall on the October 8 this year. So, for the entire elections period requires two weeks to prepare, starting from a nomination period all the way to the election day. Yep, is pretty much straightforward. So, this is what I had for our executive team as well as our Director of Communications. So, nomination period will start on September 28, all the way to October 2. I believe Tyler is going to send out a rapid vocal of elections, either today or tomorrow. The candidate meetings will be mandatories happen on October 3, and the campaign period is going to start for three days. So, October 4 to 6. Election Day would be two days voting. And it's going to start from 8 am October 7, all the way to 6pm October 8, and the result will be out about like 15 minutes later. And if there are n questions then I will pass it to Kryssonia.

**7.3. Resignation Letter**

Tyler: So unfortunately, I did receive a resignation letter from our international student rep. And as for our bylaws, I have to bring mention of a resignation letter to Council. So that way, if there any discussion points or anything that anybody wanted to bring up, then we can talk about them. I think it also needs to be, I guess, like a vote to accept. And my recommendation would be that, yes, we do accept this letter, I'm not supposed to go into any of the details of it. So just to bring it up and let you know that I have received this letter of resignation. And as pending council approval, we will declare the international student rep position vacant. So, with that, I would say be it resolved. And I'm going to move a motion here.

**Motion has been moved by the President that it be resolved that the International Student Representative position be declared vacant.**

**Seconded by Sydona C.**

**That motion has been approved by all present 6 voting members of council.**

Ty: congratulations, everybody. We just passed our first motion of the year.

**8. Questions, Announcements & Notices**

Ty: I just wanted to let everybody know for all the counselors that there is an honorarium associated with your role. So, at the end of the year, if you attend 80% of the meetings that we have here on Sundays and we will be probably putting out another doodle poll, when we have a full council after the next after the next election cycle. But if you attend 80% of the SRC meetings, you do get an honorarium at the end of the year. I believe this works out to being roughly three missed meetings, and that is if you send in regrets, if you have outstanding absences, then you won't be eligible for the honorarium. But if you send in your regrets, and it's three or less, you'll get an honorarium at the end of the year. So just wanted to put that on everybody's radar.

Alex: I want to touch on the SRC regrets, as Tyler mentioned. So, if you will be absent from the meetings, please send a request 24 hours in advance. It's important for us to have that attendance check, as well as for the chair and the secretary to know the quorum before the meeting start. Also, I want to touch on SRC committees so as a representative you are required to sit on two committees along with one that is designated to your positions. So, I would strongly recommend that you join the committees, which you can find a list on our Facebook page. If there is a committee you wish to join, send one of the executives an email, and we'll make sure you join into that committees!

Tory: When I got my transition document from Alina, she said that I didn't have to be on a committee. Because I run my own committee. Is that true?

Alex: I will say you do have their own committee. So, I will say go back on the constitution and check your bylaws and check your position descriptions if you don't have to reset on any committees, then you're good to go.

Tory: I'll check.

Tyler: The one committee that all positions are obligated to be on is the Member Relations Committee. So, I do know that all positions, regardless of what you're like, what the positions are listed as your responsibilities, you are all part of the Member Relations Committee, as that committee looks at member relations and makes sure that we're all you know, being good, we're all looked after, that our morale is high and that our teamwork skills are there. So that's the one absolutely mandatory committee for all positions on Council.

Alex: Tory, to answer your question, I checked bylaws and you don't have to sit on any committee except for your own. Also, I just want to put it out there that if you are considering joining a committee, you can join the Finance or the Governance Committee. We are really short people. And they are really important committees.

## **9. Adjournment**

Motion for adjournment was moved by Alex N.

Seconded by ­­Victoria Y.

Motion for adjournment was carried.

Adjournment at 7:42 pm.

**Submission:**

The minutes were respectfully submitted to the Vice-President of Administration on October 2, 2021.

Minahil Fatima

su\_secretary@stu.ca

Recording Secretary

STUSU Student Representative Council