



The Students' Representative Council  
Le Conseil Représentatif des Étudiants  
*Students' Union of St. Thomas University, Inc.*

18<sup>th</sup> Meeting of the 47<sup>th</sup> SRC  
5:00 pm, Sunday, March 21, 2021  
Via Zoom (Online)

**Attendance Record**

Position	Name	Present	Regrets	Absent
President	Sarah Kohut	X		
Vice President Administration	Matthew Oram	X		
Vice President Education	Megan Cormier		X	
Vice President Student Life	Kyle McNally	X		
Off-Campus Representative	Sydney Shelley	X		
Off-Campus Representative	Kathleen Jones	X		
Off-Campus Representative	Ravtej Singh	X		
Rigby Hall Representative	Jonah Simon	X		
Social Inclusion Representative	Andie Amaya	X		
Sexuality & Gender Diversity Representative	Tyler MaGee	X		
First-Year Representative	Lauren Hayes	X		
Member at Large Representative	Victoria Young	X		
International Student Representative	Alex Nguyen	X		
Indigenous Student Representative	Tiger Levi	X		
Grad Class President	Alaina Mejia	X		

**Staff Present:** Brianna Hill (Chair), Minahil Fatima (Recording Secretary)

**AQ Representatives:** Hannah Rudderham

**Guests Present:** N/A



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### **Call to Order and Quorum Call**

Meeting was called to order by Brianna Hill at 5:06 pm.  
Quorum is met with 11 voting members present.

### **1. Approval of Agenda**

The agenda was presented to council.  
It was moved by Tyler M. to approve agenda.  
Seconded by Kathleen J.  
The agenda was approved.

### **2. Approval of the Minutes from the 17<sup>th</sup> Meeting**

The minutes from last meeting were presented to council.  
It was moved by Sarah K. to approve minutes.  
Seconded by Kyle M.  
The minutes were approved.

### **3. Business Arising from the Minutes**

No agenda item available.

### **4. Executive Reports**

#### **4.1 President's Report – Sarah Kohut**

Hello, everyone. I hope you're having a lovely and the productive weekend. And if it's not productive, and that's okay, be forgiving with yourself. And I hope it had some self care mixed in somewhere in your weekend. So, on Monday, I met with the ad hoc or subcommittee, however you want to phrase it that branched off of the Community Postsecondary Relations Committee, the one that like the Mayor sits on and the student unions and stuff like that. So, we had a meeting to discuss the initiatives that we're working on. And basically, that we decided that we would put forward to the larger committee a recommendation to pick up an initiative that was done a number of years ago, I think over 10 years ago where they used to give like a pamphlet to all like the people in the area that has like emergency contacts on it. And it's like student and permanent resident based. So, it has like emergency contacts on it, like when garbage pickup is, what are your rights as a tenant, what should landlords now like lots of good information is just like kind of like a one-page little cheat sheet that would be really handy for first time renters, especially students. So, we put that forward to the committee recommendation that they should pick that up next year. Because obviously the year is coming to a close very quickly. And Matt and I attended a President's Advisory Committee on the budget meeting, and I just want to flag as well. I shared it on STUSU's story, but the budget town hall will be happening next Wednesday at 4pm. This is a budget town hall for the like the entire university community students, faculty, staff, everyone to get to know the university's budget asking questions and take a look at what the financial picture has looked like this past year. So, I really encourage everyone to attend. It's really informative, especially if you're curious about the university's finances. And they've got some good information in that, or what they will be presenting at that budget town hall. And it's a great chance to ask lots of questions. So, I would strongly encourage everyone to attend. You can find the Microsoft Teams information in your email. It got sent out as a student notice email, I think last Friday, or Thursday. Anyway, so Matt and I attended that where we talked about the budget town hall. And then I think, yes, Matt and I did an interview with the Aquinian about voter turnout in the



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past, the spring election that just happened, which was great. And then On Tuesday, Megan and I attended the President's Advisory Committee on experiential learning meeting. And those are always great. And I also had my office hour at 3pm. And then I met with Kyle to talk about the AGM that's coming up and answer some of the questions and just talk about ideas and stuff. There's so great. Then, I attended the pre meeting for Andie's panel with was Clarissa Crawford, which is great. It was great to meet her. And then I participated on that panel. And big shout out to Andie, that went so fantastic. It was such a great event, and it was really well attended as well. So, I'm really happy that we were able to put that on this year, because it was really, really excellent. And there's such great conversations that were had at that event. And I had an absolute blast participating. And then on Wednesday, I met with someone on behalf of the NBSA to talk about an initiative that we're working on right now. And then I unfortunately, had to miss the community meeting, the larger Fredericton, post secondary whatever community, the actual title of the committee is really, really long, so I'm not gonna say it over and over again. But unfortunately, I had missed that meeting because full transparency and making these positions look more real, I had to take a nap because I was absolutely exhausted from working on my thesis. And I was gonna pass out if I didn't go to sleep. So sometimes that happens, sometimes you just got to take a break and get some self care and make sure that you don't burn yourself out. But with that being said, there are minutes for those meetings. So, I will be reading the minutes and catching myself up. And then the NBSA Executive met that afternoon, we talked about the budget. And I'm sure you all saw I shared it on STUSU's story, the NBSA put out some quotes about the budget. I think a few of you folks shared it. So, thank you for sharing that. Just in response to the provinces budget that was released this week. And then on Thursday, Megan and I and student senators Laura and Julia attended Senate, which is a quick meeting. And then I also attended the candidates meeting for the VPED by-election alongside Matt and Hanif which was good. Just to flag some important dates for that the debate for that position will be happening next Tuesday at 1:30pm. And then voting will take place on the Wednesday the 24th. All that information is on STUSU's Instagram. So, if you forget, that's okay. That's where that's posted. I also shared some of the graphics that Tyler put together with the nurse about the 2SLGBTQIA+ sexual health social media series. There's still more to come with that. So, I'll be sharing them throughout the remainder of this week. And those look really, really fantastic. There's some great information on there. I learned a lot, just reading them. And then the executives had our weekly meeting that evening. And then on Friday, I delivered some sweaters to Tiger and Kathleen, it was lovely to see you both in person even if it was very brief, but it's still nice. The executives did our breakfast event, which was good. People got to see me go through the Starbucks drive thru, because I pulled up the zoom call on my phone. So that's what my breakfast looks like every morning. So, as I'm sure very exciting for those that were on the call. Then I did an interview with the Aquinian about accessibility services at STU and just how that's looked this year, which is also great. I just did the NBSA minutes which is why I was late for this meeting because I was doing them at Starbucks and had to come over here for AGM meeting, which those are some long minutes to write because our meeting was over three hours. And I did some prep work for Andie's event. I also made some graphics for the election. I've been chipping away as well on the I believe you video that I'm just kind of working on in my spare time, which will be out at some point before the end of the year. And I think that is all for my week.

### 4.2 Vice President of Administration's Report – Matthew Oram

Hi, everybody. I hope everybody had a great week and a great weekend. For my report well, let's get the same stuff that Sarah and I did together out of the way first, as Sarah mentioned, we did the interview story request together, that was good. Then we also had the budget committee meeting with the university, which is also good. And as Sarah mentioned, the budget town hall will be happening very soon. So, if you were interested in going, I would definitely recommend coming and asking questions if you have any. And then also, as Sarah mentioned, we met with Fredericton Transit and we'll be discussing that later about the bus pass. It is kind of an important topic that needs to be figured out in the next coming weeks. So hopefully, we'll be able to get some good opinions on that later on when it comes up on the agenda, and hopefully figure it out. And then I also dealt with a policy number issue with a dental office in Fredericton. For some reason, the Campus Trust policy numbers that everybody has wasn't working at a dental office. So, I have reached out to Crystal at Campus Trust. I think that was dealt with. I haven't heard



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otherwise. But if I do, we'll continue to deal with that. I received kind of a reimbursement/receipt from Tiger for a pizza party. So, I got that from Tina. And then I was at the VPED candidates meeting as well, it's great to see that we have a candidate running. I know that Seydona will do a great job if elected. And then I also received a funding application from Leanne, which we will also be discussing later. And I met with the Finance Committee to review that, and then kind of start talking about the budget for next year. So that's something that will be coming up in the next couple meetings because obviously the budget has to be approved for next year, on or before the last meeting of SRC. So that's something that we'll be doing over the course of the next couple weeks. And then I also received an application and a constitution from for the Asian Students Association. So that'll be brought to the Governance Committee this week for review. I think it's the first clubs and society application we've got this year. So that is great to see. And then also this week, we just kind of started talking about last week, we'll be doing hiring for next year's STUSU. So, under our collective bargaining agreements, we'll be doing internal hiring first, which means like the people that are already employees will be asked if they're returning, or they want to be hired for their position. And then we'll be putting out graphics for the external hiring. For any positions that might be vacant after this year. I don't know exactly how many people will be returning. So, I'll get back to you on that. Probably next meeting. But I'm assuming there will be some positions open for next year. If people are interested in being an employee of the STUSU. And that's pretty much it for me.

### 4.3 Vice President of Education's Report – Megan Cormier

No report available.

### 4.4 Vice President of Student Life's Report – Kyle McNally

Hello, everyone. I hope you all had a great weekend. So, this has kind of been what I've been up to since our last FOMC meeting. So, throughout the week this week, the Emergency Bursary Committee approved two applications for students in need. There's also a couple of emergency bursaries in my inbox right now that I will be forwarding over to the committee tomorrow for review, and also this week, received five Community Foods Mart orders for the month of April. And I'm looking forward to doing this last Community Foods Mart trip alongside Victoria. After discussing with her this week, she is going to be joining me on the last little run until I can show her the roots of Community Foods Mart and introduce her to Suzanne and all that. On Monday, I met with Valeria to talk about the AGM and to answer any questions that she might have had about it. And we started to brainstorm some ideas for that. And throughout the rest of the week, and honestly, throughout the rest of the year probably, Valeria and I are just going to be talking a lot over Messenger and just doing it that way just because it's going to be easier. Also, on Monday, I finally shipped out the monthly giveaway to Sydney, who is the student who won, or who was randomly selected to be the winner. But it was nice to get that sent off. And then the other giveaway items that I'm going to be giving the second winner, which was Mary, she's going to be coming back to Fredericton mid April. And we'll be meeting up sometime then to give that over to her. On Tuesday, I met with Sarah to also talk about the AGM just because I have some questions about it. And thankfully, this meeting was very, very good. Sarah cleared up literally every question I had. So, looking forward to diving into the AGM stuff more. Also, on Tuesday, I attended Andie's anti racism event. And I echo exactly what Sarah said, I think that was an absolutely amazing event. It was honestly so awesome to see the level of calmness that she was bringing to her presentation. So that was cool. And then I also got to hear from Larissa this past weekend at the jack.org National summit. So that was awesome as well. And then on Tuesday evening, I sent Andie a little blurb just for the thank you card initiative that she did. And on Wednesday morning, I had a meeting with Brock just as part of our normal bi-weekly meeting, which was pretty short and sweet just because on Wednesday at noon, I was on campus for the midweek motivation stuff. So, I volunteered for that until one and then I had my office hour from one to two and then I finished volunteering on campus until four. And unfortunately, because there weren't any volunteers signed up, I had to cancel my second last Sexual Assault Prevention Committee just because unfortunately the co chair was also busy at that time. And Thursday, the (?) reached out to me over email, just asking about the thing that I was most proud of from our Sexual Assault



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Prevention Committee this year. So, I reached out to Megan, just to get her input on it. And I sent a little blurb along to Maggie. Something that they are doing, I think, starting this week, I think it's this week. They're just kind of showcasing the work that's been done regarding sexual violence on university campuses. So, I believe she told me that our message is going to be going out this week. Not sure. Following that, I created some Fast Fact Friday graphics for the Sexual Assault Prevention Committee's Instagram account, and I reached out to communications as well as to help me advertise the call for nominations for the AGM. On Thursday with the help of Valeria, I made the call for nominations graphic and posted that on STUSU socials. Please, please, please reach out if you have any questions about the nominations or if you want to nominate people, go ahead that would be absolutely amazing. And also, on Thursday and Friday, I was registered and ready to attend our fifth week events but unfortunately, not many people showed up. So that just shows the nature of this year I suppose. It was pretty quick. And lastly, as of Wednesday, I've just been attending the National jack.org Summit. And it honestly was such an amazing experience. Got to hear from such awesome speakers. David Hogg, who is a survivor of the largest school shooting in American history, the Parkland school shooting. We also were welcomed to the summit by Selena Gomez who made her first grant donation to jack.org from her makeup beauty line, Rare Beauty. That was pretty interesting to see because I did not even know about that. And then we got to hear from Dr. James McComas, who is a two spirited indigenous person who runs a medical practice for folks in the LGBTQ community and him and his boyfriend were the season seven winners of *Amazing Race*. So, it was super, super cool to hear from him as well. And that is pretty much it for me.

### 5. Employee Reports

No employee report available.

### 6. Representative Reports

#### 6.1 Grad Class President (Alaina M.)

Hello all. I had a very fun week of grad class. I think I did something every single day except Wednesday. So, a ton to cover, but I'll try to do it pretty quick and briefly. So, on Monday to start us off, the Grad Class Committee met, we finalized ideas regarding our upcoming events. And we'll be having a virtual grad class social on March 25. At 7pm. That is a Thursday. More details will be shared through our Instagram and Facebook this week. On Tuesday, I met with the incoming Grad Class President Tory, well, of course, their term does not start until May. It's time to make some decisions about grad class photos, as well as finalizing that contract next year. So, I talked about our experience with Morris Photographics this year. And after that, I did connect Tori and Morris Photographics via email. On Thursday, two members of the Grad Class Committee and I visited Wanda from the Alumni Association to take some photos to advertise the sale of diploma frames. Diploma frames are now available to order at any time, you do not need to have it by graduation. But if that's something that you'd like, please keep in mind that it could take four to six weeks for you to actually get your hands on the frame once you order it. Also, on Thursday, the Grad Class merch sale ended. I'm super excited that we got over 16 unique orders. On my end that just involves a ton of email communication as far as confirming the orders, confirming delivery methods, as well as making sure all of our payments are squared away. But all in all, super happy with the turnout there. On a Friday, the Grad Class Committee began our week of Instagram trivia. Also, some really good turnout there. Everyone who participates is entered in kind of a raffle drawing to win some grad class merch. So even if you missed that sale, you still have a chance to get some and get some for free, which is nice. Unfortunately, on Friday, I was unable to attend a meeting that happened in the morning, just because I was already at work. But this meeting was about convocation and the planning of it. And I'm looking forward to meeting with Dr. Fenwick this week to kind of touch base about that meeting and go forward from there. On Saturday, kind of a wrap up this week, I attended the Alumni Association Board meeting. They're doing a ton of fun things, but the big highlight is that they're looking forward to sending grad gifts to everyone who's graduating this year. Those are already in their office in envelopes ready to go. So, in short, I guess we've made it to Sunday. So that has been my week with the grad class.



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### 6.2 International Student Representative (Alex N.)

For my report, this week on Monday, I met with STUISA to have our bi-weekly meeting. And on either Tuesday or Wednesday, I had the Finance committee meetings to prepare the budget and discuss for next year.

### 6.3 Off-Campus Representative (Sydney S./ Kathleen J./Ravtej S.)

Sydney: I hope you all had a wonderful week. We've been planning a self care week. Just before exams because I don't know about y'all, but I'm stressed, all my school sucks. And we just want to make a supportive environment for everyone. I attended a Finance Committee meeting this week with Matt and Alex and Tyler. Anyway, that's it for me.

Kathleen: I did not do that much this week; I did exchange a few emails with someone from out of province asking about our education program here at STU. She had a lot of questions, and I will be reaching out to UNB and their student union just to see if there's any contacts from the education program over there. Because this individual did get accepted to both STU and to UNB. And I want to make sure she has all the information she needs. I unfortunately was not able to attend the Finance Committee due to work in school. But I'm hoping to attend the next one whenever that happens. That's all from me.

Sydney: I remember what I was gonna say. I bought some stuff from the grad class clothing and merch line. I just wanted to give a huge shout out to Alaina for working super hard on that. And yeah, congratulations on huge success.

### 6.4 Rigby Hall Representative (Jonah S.)

Hi, guys. So, Rigby Hall House Committee met on Tuesday to discuss clothing. And we decided on white and grey shirts. And then I offered to Astrid and Augustine to create a logo and I believe, we are meeting this Tuesday to discuss which one they want, because he made two for us. And it's a mass with R on it. So, it's a pretty nice and Tuesday, I attended the Larissa Crawford anti-racism panel, which was pretty good. So, props to Andie and Larissa. And Wednesday I attended the Indigenous Reconciliation Committee pizza party at the Wabanaki Center. And that evening I attended the panel on criminal justice regarding medical racism in the justice system. And they spoke a lot about the Ronnie Levi case and Chantel Moore which is very interesting. And Thursday, we kicked off the Wabanaki Spring Equinox gathering, which was a three-day series. And Friday morning I was unable to attend the breakfast because Tiger and I got requested to see the declaration of the seventh district on behalf of the chief. Saturday, we ended our Wabanaki Spring Equinox which was a very successful. That is everything on my end.

### 6.5 First Year Representative (Lauren H.)

Hi, everyone. So, for this week, not much went on. We had a Kohut night which was fun, even though there weren't many people there. Fun, nonetheless. And then we put out a link for a group Spotify playlist, and I think a lot of people have been enjoying it so far. So that's good. And that's all for me.

### 6.6 Social Inclusion Representative (Andie A.)

Hi. So, on Monday, I prepared some of the answers and kind of what I was going to talk about for the keynote and roundtable. I also contacted the panelists to ensure that all was well on their end and that they felt secure and comfortable for Tuesday. And then on that day, Monday, I also made infographics so STUSU could post on their stories. And then on Tuesday, obviously, I attended the keynote and panel. I was really excited and super proud that we had a turnout rate of over 30 people, which was pretty good for a COVID event on zoom. And there were lots of



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questions. So, I loved seeing the interaction from the audience as well and Larissa was absolutely amazing, obviously. And then on Tuesday, I also asked the SRC members via email to send in Thank you excerpts for the virtual thank you card that I'm making for Larissa. And that's about it for this week. Besides that, Larissa also challenged the STUSU to come up with two or three anti racism objectives. So, we can work that into our mandate, or how would we address anti racism on campus. So, I think that'd be like a really good thing to do with the committee or through STUSU as well, who wants to join me in doing that. So anyway, that's all for this week.

### 6.7 At-Large Representative (Victoria Y.)

Hi, everyone. Hope you all had a great week. Not really much to report this week. It's pretty slow since I had a really busy week with schoolwork and midterms. So, I just answered a few emails and started thinking more about the end of year event for us or see what the Member Relations committee is planning. And we're going to figure that out in the next meeting, which the doodle poll has already been sent out for. So that's about it for this week.

### 6.8 Sexuality and Gender Diversity Representative (Tyler M.)

Hey, everyone, I hope you had a good week. Last week was basically just me finishing up the graphics that Sarah mentioned for sex week. And then I attended the Larissa Crawford event that Andie put on. I thought it was absolutely amazing. And I learned so much and I would love to attend events similar to that in the future. I had a meeting with a student, they were writing a research paper about some of the policy processes that are involved with the LGBT community on our campus. So, I was answering some questions for them for the paper. And then I attended the Finance committee meeting that we had earlier this week and I had one other meeting with the Aquinian, just talking about self care during the pandemic. And that was about it.

### 6.9 Indigenous Student Representative (Tiger L.)

Hello, everyone. On Monday, we held the Indigenous Student Reconciliation Committee meeting, just talking about our upcoming event next week. And then our final part of that event coming up the week after just getting the details done. On Wednesday with the Wabanaki Center, the Indigenous Student Reconciliation Committee held a pizza party that was very successful. And we also had a giveaway with that. And I attended and spoke at the spring equinox. And I also attended a Shyla Augustine's book release on Friday as well, which was very professionally done, and was a really good time.

## 7. New Business

### 7.1 Strategic Plan

Sarah: So, we will get started on this, also just a forewarning to everyone that this meeting will be more of a longer one. So just giving you folks a forewarning of that. So, I'm putting in the chat here, the current strategic plan. And then I emailed out the draft plan to everyone. So, the current plan, if everyone wants to reference that, it would just be the first 1 2 3 pages that are missing from the draft of the strategic plan that the execs created, but those will be the same. So, I just wanted to give that to everyone not identically the same, it'll be different writing. I don't want to plagiarize Brianna Workman's writing. That's just what the start of the document will look like. And then as I mentioned before, so we'll be going over the proposed or not proposed the rough draft of the strategic plan right now, getting everyone's feedback, then the executives will go and make some changes, implement that feedback. Then at our next SRC meeting, we'll present it again, the full document, with the graphics all done, all the pages in it, everything looking spiffy, and then ideally, it'll be passed at the next meeting. So that's just a bit about the procedure going forward. So, I would ask everyone to pull up the draft of the strategic plan. So, you'll see that there's





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two colors of writing, there's black, and there's red. So, the black writing is stuff that was taken directly from the current strategic plan that we have. And then the red writing is stuff that the executive changed or added in. But that's the layout of the plan here. So, in the interest of everyone's time, I'm not going to go through all of the changes that we made. I'll just ask everyone for your feedback. And hopefully everyone had a chance to read it over and if you have any opinions or comments. And I will also add as well that we, Tiger, and I spoke a few weeks ago about getting the Reconciliation Committee's feedback on this as well. Obviously, as I'm sure you're all aware, they've been quite busy with the series that they're putting on right now, which is fantastic. So that hadn't happened yet. It will happen. I'll make that a priority to get that feedback. But I'm just throwing that out there now that this was drafted without that feedback. So, I will put it out on the floor now. I know it's kind of a big document. It's a dense document. No question is a stupid question. So, if anyone has any questions about like, what is the purpose of a strategic plan again, I forget or like, why is this included in here? Or what was the rationale behind writing this? Just any and all questions would be fantastic. Because even though this is the executive's kind of doing the work and writing it, this is a product of all of us of all of us so obviously the executives, we really want to hear your feedback, and make sure that it's something that everyone is happy with.

Sydney: Just a question about the core objectives. Why did you cross out the first line where it says: STUSU shall ensure its operations are accessible, accountable, and transparent to St. Thomas university students to ensure that the organization can fully understand and meet the needs of its membership?

Sarah: Yes, thank you for that, that was crossed out. And because the executives decided that we wanted to make that an entire priority in its own. So that was like, the only mention I guess, of transparency was in the current strategic plan was under the enhancement of the student experience. But the executives are like, we think this is really important to pull out and make it its own thing. So that's why it was crossed out. But I just wanted to reflect that change, and then kind of give the chance to speak to it in a meeting so that everyone's aware. I also want to add as well, just like also giving a bigger picture, I was going to mention this at the end of the meeting, but I think it'd be worthwhile to bring up now is that, ideally, like I said, this would be tabled today. And then anyone, people have the chance to look it over one last time after today. And then it's passed with the changes we discussed today next meeting. However, we're in a little bit of a pickle because we, in theory, have three meetings left of the school year. But our third meeting on April 4 falls on a long weekend on Easter. So, I don't think that any of us want to be having a meeting on a long weekend. So that's why ideally, it would be great to have this passed next week. However, if it's not, and I want to give the opportunity to give everyone like a chance to read this over to give their feedback to make sure it's something that everyone's confident and happy with. So, if it's not able to be passed next week, then we would look at the possibility of rescheduling our meeting that would happen on the week of the fourth to the 10th. Because we do need to have an SRC meeting to pass this and get everyone's approval. So that's also just a little bit of context here of why like the timeline that we're working with. And I also want to add as well, this timeline isn't any different than what it usually would be. When we passed the current strategic plan that we're working with. We did it I think on the second last meeting of the school year. So, this timeline is right on par with what we usually do. It's just unfortunate that our last meeting falls on a holiday. And that kind of messes things up a little bit. I would really encourage you folks to before next meeting, have a really good hard look at this. And if you don't have any comments, that's totally okay. But again, I've said this 100 times, I just want to make sure that everyone is okay with the things that are in this document. And that everyone's happy with it because it is a product of all of us. So obviously, you want to make sure everyone's happy with it. And something that also can be done is like, if anyone has any things that they notice, or they want an explanation on, please feel free to send me an email and I'd be happy to discuss that or to set up a meeting entirely. But I will say that if there's any big changes that are being made, I would want all of SRC to have an opinion on that. So, if you have any questions about the content, please feel free to email me. But if you have any like large changes, like you say like I want to take out this entire priority, then that's something that would have to be done with everyone's feedback. However, what I was saying on that point is that this isn't the only opportunity to give feedback either. Next meeting, what can be done is when documents are passed like this, you can have something with friendly amendments. So, it basically means that like,





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what you're passing is inclusive of the changes that are agreed upon in that meeting. So, like, this isn't your only opportunity to get feedback next week, there will be the opportunity to do so. And then we could pass a document with friendly amendments and include what's talked about next week. So, all that being said, I encourage everyone to take a good look at this document. And let me or any of the executives know if you have any questions in the meantime, or anything, and that's what we're here for to answer them. And then one next week, you'll see this document, looking all pretty. I'm going to pull out my Canva skills and make some nice graphics and stuff and letterheads and whatnot. And then you'll see the officially completed document. And I think that is all. Also, if anyone has any questions about like the procedural stuff about this, like, can you remind me what we're doing next week again? Or like, like I said before, why does this document even exist? Please feel free to reach out. No question is a dumb question. This stuff is really dense and can be quite confusing. I remember I was kind of confused when I was in my first year on Council, and we were passing the current strategic plan that we have.

**Motion has been moved by Madam President to table agenda item 7.1 until the next SRC meeting.**

**Seconded by Tiger L.**

**That motion has been approved by all present 11 voting members of council.**

## **7.2 Annual General Meeting**

Kyle: I will try to make this one quick, just because there's still a couple of things left on today's agenda. But basically, I just wanted to briefly talk about the AGM, the annual general meeting, as well as the AGM ad hoc committee, like what that does, what it looks like, what the commitment looks like all that. Should you guys be interested in helping myself and Valeria to the awards for the AGM. So basically, the annual general meeting is typically the last or one of the last things that we do together, including the employees if they want. When happens in person, there's usually also like a meal that's catered and like a whole night is made out of it. However, because our AGM is going to be virtual, there's, of course not going to be a meal this time around unfortunately. I just wanted to remind you all before I go into it to please not forget about the doodle poll that I sent out Friday afternoon, just so that I can pick a day that works best for the most people. And so basically, the AGM is a formal or semi formal meeting that happens at the end of the year, where speeches like short speeches are given from the outgoing executive and the incoming president. And then there's also an awards presentation and a mock awards presentation. So, the mock awards are for everyone on SRC. And then the other AGM awards are for the entire student body for the most part. So basically, it's just time that set aside to celebrate the year that we had and the accomplishments that were made throughout the year. And because of COVID, and like the extra hard year that you know, we've all had in all of our roles and as students, celebrating this is definitely like an important thing to do. But awards are going to be presented on social media directly after they're announced at the AGM. The date is still to be determined; I will be probably sending you all an email once. Mostly everyone fills that out. But similar to last year, the awards are going to be presented on social media right after the AGM. And then the award winners are going to be emailed their certificates that same evening as well. So that's pretty much it, surrounding like the AGM itself. And now I just want to touch on the ad hoc committee, which is the committee that helps Valeria and I choose the awards themselves, which isn't a huge commitment at all. So, if you're interested in being a part of this ad hoc committee, please, please, please send me an email. It would be absolutely lovely to have whoever on board if you're interested. But basically, the ad hoc committee is going to be meeting twice before the AGM, I've decided. The first meeting, and these like the dates aren't set in stone yet either. But the first meeting is just going to be going over the awards and processes, how everything is going to work. And then the second meeting with the ad hoc committee is going to be choosing the awards themselves. So, if you're interested in being on that, then like I said, feel free to hit me up. But that being said, because it's not an active committee right now, just for the understanding's sake of it. Ad Hoc means like whenever needed, or whenever necessary, if those words are foreign to you, but please just shoot me an email if you're interested in being a part of that. And before moving the motion, I just wanted to check in with you all if you had any questions about what that the ad hoc committee or the AGM or anything like that. And yeah, that's pretty much it.



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Sarah: Yeah, I just want to emphasize what Kyle said, When Kyle and I were on the ad hoc committee, or we were running the ad hoc committee together last year, we did all the awards, and I think in one meeting. So, it really, really is a very, very low time commitment. And honestly, it's a fun time because you get to read applications, and read nice, wholesome things that people say about other students. And that warms my heart. So, I would encourage everyone to get involved.

**Motion has been moved by Vice President Student Life to strike an ad hoc committee for the Annual General Meeting Awards for the remainder of the semester.**

**Seconded by Sarah K.**

**That motion has been approved by all present 11 voting members of council.**

### 7.3 Bus Pass

Matt: So, hi, again, everybody. As I mentioned, we met with Fredericton Transit, the city of Fredericton and Reg from financial services on Wednesday to discuss the bus pass. So, this is something that is gonna have to be dealt with fairly quickly before the end of the year. So, there's a lot of stuff that goes with this, I guess I'll just start with kind of the basics of where we stand right now. So, our contract with the city and Fredericton Transit, it was a two-year contract, and it's expiring this year. So that means that we either have to choose to renew the contract with new details, or not go with Fredericton Transit at all. But I'm assuming most people want a bus pass. And that's the opinion that we kind of have as of right now. But basically, because of COVID, this year, a lot of you probably got reimbursed a certain amount of money from the bus pass, that was kind of a clause that was put in because a lot of people were paying for the bus pass but weren't actually in the Fredericton area. So, we kind of talked with them about putting that clause in there, just to kind of reimburse some people. Because obviously, if they wanted to use the bus pass, they wouldn't be able to because they were out of province and stuff like that. But basically, right now, we're negotiating with the city of Fredericton. And Reg is also involved from the university about a new contract. So basically, we discussed whether we wanted a bus pass or no bus pass, whether we want to opt in or opt out and the pay structure that will come with that. And then just the larger pricing structure as a whole. So, I guess Sarah and I did discuss previously, it would be good to have an opt out or opt in system for bus pass, the same kind of thing as Campus Trust. But the thing with that is that we discussed in the meeting is that if we chose to try to provide an opt in opt out clause of the contract, the price would go up substantially for each to have a bus pass. So right now, I believe it's around \$100, if we were to kind of have an opt out in the contract, it will go up to at least probably \$175. And then if we chose to push for an opt in the clause of the contract, that would cost over \$200 per student. So basically, it would be double the price. And the thing is that it's kind of understandable because they have to make a certain amount of money, and their buses still run the same routes, even no matter how many students are paying for the bus pass, stuff like that. So, with the universal bus pass, they can get by with charging the \$99, it's like \$11 a month. Whereas with the opt in and opt out, they may only have four or five students, which would mean that they're not making as much money but still running the same routes on a daily basis. So that's why they would have to charge more, if you have any questions about that I can explain further later, took me a while understand as well. But basically, I wanted to bring this up here because we need to have a proposal to them on what we want for next year by Wednesday. And they put a few offs on the table at the meeting. And in our second meeting on Thursday, Sarah, and I and then Megan and Kyle kind of agreed that the best option as of right now, because we still don't know what next year is going to look like would be to renew the terms of the last two years, which it wouldn't change, it would be the same price for this year. And then it would gradually go up over the years that contract because they do want to get to \$165 for the bus pass over the next three years or so. But basically, for year, we thought that it might be the easiest option, considering the circumstances that we don't know how COVID is going to act for next year to just renew this and potentially have a sort of COVID clause in the contract for next year, kind of the same as this year. And then after that two-to-three-year term, there'll be more like statistics and kind of stuff on how we could possibly save money and stuff like that by using the bus and who uses it, all that kind of stuff. But that is what we thought. But I wanted to bring it to SRC to see who had opinions on whether they wanted to opt in



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or opt out. But we just thought that we're doing right now with a COVID clause would be easiest considering the kind of the constraints we have because obviously, we're going to be leaving as executives on May 1, and the City Council is also doing an election right now. So, they want to get done and brought to City Council before that happens, which is around the same timeline, but it's in April, so we only have so much time to kind of deal with this before May first. So that's kind of the basis of where we're at right now with that and I'll let Brianna open it up for discussion to see if anybody has any opinions on that.

Tyler: I think I would still like to see an opt in opt out if we can. I know that you've said it's more expensive, but as somebody who does have a car of their own, I'd be paying for a bus pass alongside the UNB parking fees, which is already at 170 for a whole semester. So, like, I would choose to opt out if I have that option, just because I could put that money towards a parking pass. And if the bus pass does up in price, which you say it will, and you did throw the number 170. That's equivalent. We're buying a parking pass anyway. So that's why I'm kind of thinking that the opt in opt out might be a good idea.

Sydney: I have the opposite end of the spectrum as someone who didn't get a car until their fourth year when we don't even need to go to school. I had to use the bus a lot of the time. And I do agree with Tyler that why should somebody like him have to pay for the bus pass when they don't use it? I feel like I have parked on campus before without a parking pass. I know it's kind of risky. But I feel kind of like bad for people. I feel like a burden as someone who uses a bus that other people have to pay because I need it. I don't know. I feel like the opt in opt out option is a good.

Sarah: I think those are valid points that have been brought forward. And I think that I just want to emphasize the executive's rationale for leaning towards the option that Matt outlined. I think that COVID, I guess, in a sense, works to our benefit. And that we still can get an opt out option without a substantial fee increase and is a short-term solution. But also, the contract would only be for X number of years. It would like the contract will expire and then they'll get renewed and however long. However, far in the future, I think it's two years or three years that they do them every time. So, I guess like, yeah, I think that that option is a middle ground between what both Tyler and Sydney said, where you still get the opt out. But you don't get the substantial fee increase. And students aren't forking a lot of money out of pocket, especially at a time where students don't necessarily have money to give. And I understand that if we want, you know, full opt in, opt out, and then students with cars would get to have that money back, then those students that don't have cars would have to pay more. But in this little COVID caveat option, neither of those things are issues, because students would get to opt out, there wouldn't be a substantial fee increase. So that's a little bit more of a background as to why the executives thought the way that we did. But again, as Matt said, this is everyone decision, it's not an executive decision. So yeah, that's a little bit more context. But I just wanted to throw that out there.

Jonah: I have a question. Like if we go in with the opt out would there be an option for students to pay in payments or in full. And I agree with Tyler for the opt in opt out, because it's not fair for non bus users to pay for something that you're not using.

Matt: So, I can answer that. So basically, the bus pass, the price is included in tuition payments. So, if you have a plan for tuition and stuff like that, it is paid out there, but in terms of just a fee, the same as Campus Trust would be the same as some of the other student fees. So that's how that is paid. And right now, it is I think it's one of the lower in Canada for bus passes, in terms of how much students pay. As mentioned, opt in opt out is something that we want. And I think the city knows that we would like to have it as well. But the logistics of it and coming from their end, they already run a few deficits with our bus pass, because they do give us a pretty good deal for students. And if we could have opted in or opt out at the same price, it'd be awesome. At the same time, though, it's going to be a substantial price increase for students, and we don't really have the exact number of how many students actually use the bus



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right now. I would envision that it's a lot. But at the same time, it's gonna be a substantial price increase, but at the same time, it isn't everybody decision. And we definitely take your opinions into account for this kind of stuff.

Alaina: What I do is want to put forward having looked at bussing prices, we do still stand to benefit students, no matter which way we go. If students were to have to go get their own bus passes themselves, it does cost \$55 per month. So, like, we are still in the realm of it being better for students. I guess my question for you, Matt, is could you elaborate more on like this COVID clause? Is it something that would only be an option to us within a contract, if school remains like in a virtual setting, or a hybrid fashion, or this be a part of the contract for two years, regardless of which ways the school moves?

Matt: It would depend on public health and all that stuff for next year. So, if we were, if we were kind of in a virtual setting again, next year, I would have vision, we still have to work on the contract. But that type of clause the same as this year, where a possible reimbursement or a possible opt out, could be in play. But as mentioned, is a two-year contract. So, I don't think COVID will be around for two years, hopefully not. But in a second year, if everything's back to normal, then that would be in there just because it's kind of pending on public health in the state of school next year. So that's something that has to be worked out in the contract. But yeah, so it's not something that would be there for two years. That's for sure.

Sarah: I also want to add something, and I just remembered is that UNBSU Fredericton was talking with Fredericton Transit this year, looking at getting a bus pass because they don't currently have one. And they were looking towards an opt in slash opt out model. And they unfortunately had to just scrap the idea entirely because they couldn't work out a solution that was beneficial for students and for them with Frederickson Transit. So that's something that they entertained. That's all the information that I have. I don't have the specifics on what was the deal breaker, I guess for them, but I do know that that's something that they're looking at and that they're really passionate about. And unfortunately, they had to scrap it because it just, it didn't work out for them and their union and their students.

Sydney: Okay, now to contradict myself, I'm trying to see it from every end. So, if we did keep it as just as, everyone pays for it? How much is it again, in tuition?

Matt: I believe on university websites, it's around \$99. I don't know if that's specific, but I believe it's somewhere out there. But as mentioned, an opt in, would be the highest, which should be over \$200, at least, and then opt out would be at least \$175 starting out. And then after two or three years, it would get up to probably over \$200.

Sydney: Okay, because I know like when I used to take the bus, it would always be full of STU students. So, I'm wondering like, do the majority of students like is there a way to get a survey to see how many people take the bus or have taken the bus in the past? Because I know it's not being used probably as much now since we're in COVID. But if like, I will say 80% of students use it. The other 20% still matter. But it's like the fees kind of weigh out the cost, I guess, with 100% of students.

Matt: Yeah, that's definitely something that we kind of looked at when coming to the kind of rationale that we should just go with what we have right now. Because as you all know, we implemented the hotspot stuff last year, the online stuff for the bus pass, and as of right now, we don't have any statistics because it's such a new thing. Especially this year because this year they'd be all messed up because of COVID and stuff like that, people not in Fredericton. But that's why we kind of said in the meeting, we talked about it that we would love to have those kinds of statistics. But if we waited two years and then saw like, kind of the trends and stuff like that, as students using it routes, all that stuff, because it can gather that information, then a contract can be made for longer term based on those statistics. But right now, we only have one-year statistics or maybe a half year because I think it was implemented halfway



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through two years ago, maybe. So, this year, we couldn't use those statistics. But that's one of the things that we took into account.

Sydney: And if we don't do the hotspot thing, or if we don't do, everybody pays if we do opt in or opt out? Is there a way that we could talk with UNBSU? And by maybe expanding Safe Ride grounds a little bit? Because I know that there's only a little bit a limited area where Safe Ride can go. So, I'm just trying to think of other options. If not, everybody needs the bus or wants to pay for it.

Sarah: Yeah, that's another reason why I guess the bus pass is beneficial for students is because it does go to the north side where Safe Ride doesn't. And if I remember correctly, it's liability reasons that surprise doesn't go that far. And so, I can't give a definite answer. That would be something in the cards to expand, where Safe Ride goes. So unfortunately, I can't give an answer on that. But I do know that I'm pretty sure it's for liability reasons. I don't think we could get a joint contract. I don't know if we'd be able to agree on that. To be honest, we both have a lot of differing needs for our student populations. But it's not worth not looking at. But anyways. Yeah, I think it is for liability reasons. And also, another thing to keep in mind with Safe Ride is it only goes one way. So Safe Ride can't come and pick you up from your house and bring you to campus. They can only take you from campus to a location. So, there's another limitation, I guess there. But it would be something maybe looking into again, as Matt said, we're really with a time crunch on this. So not to say that we shouldn't explore other options. But also, just keeping that in mind that this is kind of a quick decision, as I think a lot of things have been this year with COVID. And COVID is complicated a lot of things. And elections and stuff and just everything just crazy town this year. But yeah, those are some things to think about.

Matt: And one final thing I just want to say that the university also funds a big part of our bus pass. I don't think any other university does that. But they're looking to withdraw their funding from our bus pass. So that would cost more on the students end, and our end because the university has funded a bus pass for a while now. And they're looking to withdraw that funding maybe not all at once, but maybe over the course the next two, three years. So that's also something to take into account.

Alaina: I am a couple steps back, big oof on the University of pulling out funding. But I don't have thoughts collected together on that yet. I do support I think the original plan that was stated, of maintaining our status quo as much as possible about what things look like this year, just knowing that things are changing, and the situation's evolving. So just letting people out of the contract if they can, it's really nice. But I am very, very supportive of knowing that we need better numbers about what our buses do and who they serve us going forward. So, I'd really encouraged that. I do think that there's a big possibility that the culture of using our bus system may shift in the coming years knowing that Chatham and Rigby Hall will no longer be part of our campus. And I know that was a really important group that was served by being able to take the bus home into the campus.

Tyler: I'm just thinking like, if the university does rollback their funding, does that mean that it will no longer be included in our tuition payments? And it will be like a STUSU fee? That's part one of my question. And I'll have that answer first, hopefully.

Matt: So right now, technically it is a STUSU fee already in a manner, because it is a student union bus pass. So, I believe, I don't know the exact number, how much University pays into it, but it might be half, it could be a little less. But basically, if they rolled out their funding, which from what Reg has told me, they are going to for financial reasons and stuff like that. That means that it's going to be even more expensive for students and us to fund the bus pass.

Tyler: Okay, so my follow up, then is that we know that it's already going to get more expensive. Isn't that an argument in favor of having an opt out option? Because it will be even harder for some students to afford that on



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top of all other costs? Like, yes, I know, that will drive up the option for other students as well. Like, I'm just trying to see how that would all work out in like in total?

Matt: Basically, even if it is going up, because of university going funding, it just gonna keep going up even more if we allow that to happen, you know, I mean, because if, say the university withdrew their funding, and the opt in would cost over \$200, that could add on another 40 to \$50 to it because right now, the University hasn't withdrawn their funding, but if they do, that, it would just be even more expensive.

Sarah: Yeah, I also want to say as well that like, the University withdrawing their funding, like if that were the case, I don't think in any scenario, should we have students bear the brunt of that cost. So that would come on the union. So that would take away funding for initiatives that we put on, like counselor initiatives, winter formal stuff like that. We're losing money there, emergency bursaries, all that stuff is it's going to take a hit, bearing the brunt of that funding, I guess. And obviously, as the price of the bus pass goes up, that is indirectly the cost that we will pay going up. Because I'm very adamantly against having students bear the brunt of that cost, or the university withdrawing their funding. I don't think that in any world that, you know, we should be doing our due diligence to help students financially and not say, okay, the university is not funding any more, surprise you need to pay extra money. I think that'd really not be a good decision.

Tyler: I just wanted to figure out like how that logistically would work on top of everything. So, thank you. It makes sense.

Sarah: I also just want to add as well, and this is, I guess, like an argument both in favor for keeping it the way that we currently have it and an opt in model, not an opt out model is that when Kyle and I receive emergency bursaries, quite a few of them indicate when students are in financial need, and they drive cars, they stopped driving their cars, and they start taking the bus to save money on gas to save money on, you know, car maintenance, stuff like that. So that's another thing that I don't think people commonly think about and relate that to the bus pass is that when students do face financial struggles, they use that as an opportunity to save money, and to put it towards rent, groceries, stuff like that. So that's not an argument in favor of opting out. Because once you opt out, you're done for good. Again, back in, but that would be I guess, an argument in favor of maintaining what we currently have and an opt in model.

Matt: So, I don't know if we really need to move a motion or if we should vote on it. I don't know. Basically, I just wanted to kind of bring it up for discussion to see if there was enough agreement with the rationale that the executives came up with to kind of maintain the status quo that Alaina mentioned and then wait for next year, because we don't know what it's going to be like. So, if it is kind of a hybrid model or virtual, or in person, at least we have options in front of us for next year, instead of being bonded into a contract that there is no clause like that. So that's one benefit of it. And then also, as mentioned, waiting for those statistics over those next two years. And I'd be hesitant to ask for a three-year contract, I think that's what the city of Fredericton will want. But I think two years would give us enough time to kind of see that and see how it's working and stuff like that. And like I said, I think an opt out opt in thing would be the best thing for students. But at this time, because of I don't know, the times we're living in, it's just if everything is to kind of uncertain for the next kind of six, seven months in the school, that they're in already having the option with the status quo. It seemed like a better fit for the kind of what we're going through right now. But like I said, maybe in one to two years and opt out could be pushed for. But right now, it seems like the city of Fredericton is pretty hesitant to give us the opportunity to have an opt in opt out model without charging us a lot of money for students. So yeah, that's kind of what I wanted to talk about. I think we kind of covered everything. If there's any other questions, I'd be glad to answer them though.

Andie: Yeah. So, for the proposal, is there any way that we could be sent the actual proposal or?





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Matt: Like I said, it's due or not due, but they would like it by Wednesday. So, Sarah, and I can work on it tomorrow or the next day, and then send it out to everybody. And then if we get some feedback and stuff like that, then we can definitely look into including that in a proposal, because we do want to make this in a way that's beneficial for all students. And that's what we're trying to do here, especially with the uncertain time that lies ahead for universities and stuff like that.

#### 7.4 Funding Application

Matt: So, the Finance Committee on some time last week, agreed that everything looked good in this funding application. It's on behalf of Leanne. It's on behalf of the Indigenous Students Reconciliation Committee. So, it's something that would come out of the probably the activities line because it's not really a clubs and societies, so it'll come out of that line. And basically, I think we've talked about it in the meeting so far. This is funding for the event series that the Indigenous Students Reconciliation has been putting on, titled The Indigenous Education Awareness series. So, a lot of you have probably seen it on social media and stuff like that throughout the week. And basically, they're looking for funding for like three guest speakers and the honorariums of \$125 \$125, and then \$250, so it come to a total of \$500. Like I said, the finance can be looked at it, and it looked all good to us. But because it is at \$500, the kind of threshold there, it had to be brought to SRC for approval. So, I will make a motion on behalf of the finance committee to approve this funding application for \$500 from the activities line, and then Brianna could open it up for discussion.

Jonah: Just had a quick question, since there's a conflict of interest for Tiger and I being part of that committee. Are we not voting on this? Are we excluded?

Matt: You can abstain if you want, but I think you can vote because you're on SRC and stuff like that. But if you want to abstain, then feel free to.

Sarah: I absolutely love that you asked that question. I love good governance. Yeah, I just wanted to say that and echo what Matt said. Also, for those who don't know, abstentions are for when you think you have conflict of interest, or if you are undecided on a matter, you can abstain. So, it's really up to your personal discretion, though. There's no I guess, right or wrong answer. It's personal opinion.

**Motion has been moved by Vice President Administration upon the recommendation of the Finance Committee to approve the funding application for \$500 from the activities line.**

**Seconded by Sarah K.**

**That motion has been approved by present 9 voting members of council. 2 present voting members abstained from voting on the motion.**

Jonah: Just want to say thank you guys for approving this and helping us out.

#### 8. Questions, Announcements & Notices

Sarah: I just want to say, I alluded to that before we talked about the strategic plan but depending on how much discussion there is on the strategic plan tomorrow if we're able to approve it, then and no one else has anything that they'd like to be approved or brought to Council. Then I think of next week's meeting maybe our last meeting of the year. Very, very sad. It breaks my heart this year has gone by so quickly and it's crazy. That being, it would potentially be our last meeting of the year because like I said, our next meeting would fall on a holiday. And then we get into exams, and we don't meet during exams. So, with that being said, I just wanted to say I guess, like, mentally prepare yourself that next week might be our last meeting. And honestly, I hope it's not because I would like to see all your



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faces one more time. But obviously, we're not going to meet on a holiday. And I wouldn't like to add an extra meeting to everyone's very, very busy place. So yes, with that being said, I just wanted to put that out there, that it might be your last meeting next week. And this will make this our second last meeting. So very bittersweet. But anyways, I just want to put that out there.

Kyle: Yeah, I just wanted to put it out there as well, to remind everyone to make sure to fill out the doodle poll, as well as feel free to send me an email if you are interested in being a part of the ad hoc committee for the AGM.

Alaina: Yeah, just a quick one. Info sessions are happening for departments now. So, if you're in younger classes, or new people who are just starting off their journey who don't know what they want to take yet or major in, that is a great opportunity to connect with students. And I'm also happy to have anyone sent my way to talk about a program if they want to.

Jonah: I just want to add to my report. On that Monday, I had a meeting with the Indigenous Reconciliation Committee. And Friday afternoon, I attended the book launch for Augustine's book at JDH. And that's everything.

Andie: So, I'm not sure if this is like a stupid question. But I know the execs write transition documents. Is that a common practice for Reps?

Sarah: I love all these questions. So many good governance questions. It's mandatory, I guess for the execs to do. I wouldn't say it's common practice for counselors to do however, I think it's beneficial for counselors to do. The execs do like a really, really formal transition document. It's like very long, very procedural, very formal, that is not an expectation of any of you by any means. You're more than welcome to reach out to whoever's in coming into your position and maybe write them a little blurb and say, like, hey, like, here's some things that I think you should know. Or like Alaina did and have a meeting with your incoming and just go over if they have any questions or stuff. I think, yeah, it's definitely not expected of anyone, but it's beneficial. So, I'll leave that up to everyone, I guess if you'd like to do that. Because obviously, we all are very busy people. And I would never expect anyone to write a full-blown document in their spare time. So yeah, it's up to everyone's personal discretion, I guess is the short answer.

Andie: I would like to write one. So is there like some sort of template that maybe the execs could pass on to me so I can facilitate my writing.

Yeah, I'd be happy to put something together for you. I'll definitely make some cuts and edit it for you because I think the President transition document, I got was like over 50 pages so I'm not gonna be like here, but I'll just show you like the format of it and what it looks like and if anyone else would like to see that. Just let me know. I'd be happy to send it your way. But I can create like a little like Coles notes version, I guess of what the template would look like.

Tyler: Would you mind sending me that template as well, Sarah? Thank you!

## **9. Adjournment**

Motion for adjournment was moved by Jonah S.

Seconded by Kathleen J.

Motion for adjournment was carried.

Adjournment at 6:41 pm.

## **Submission:**

The minutes were respectfully submitted to the Vice-President of Administration on March 23, 2021.



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